



(Lives Under Construction, Kids & You) August 2010

Department of Children's Services

2555 Plymouth Road

Johnson City, TN 37601

(423) 854-5311

July Adoptions

Darlene = adoption of a teenage girl

Boe & Joanna = adoption of 2 sibling girls

Joe & K.J. = adoption of a young girl

Danny & Sheila = adoption of 2 sibling girls

Joyce & Larry = adoption of a preteen boy



Updated Information on EPSD&T's & Dentals

A 30-month EPSD&T has been added. We are also required to do a 36-month (3-year) EPSD&T before changing to annual EPSD&T's. This may be of particular issue if you have a child come into your home who is in the 2-3 year-old age range. For example, a child enters custody in April and has a physical in May to meet the "within 30 days of custody" requirement. He/She will be turning three in September and will need ANOTHER EPSD&T then.

Please be mindful that newborns up to age 3 will need frequent EPSD&T's (only completed at Health Departments)! **2-4 days, 1 month, 2 months, 4 months, 6 months, 9 months, 12 months (1 year), 15 months, 18 months, 24 months (2 years), 30 months, 36 months (3 years), and then annually.** If you have a child come into custody/home during this cycle, in addition to ensuring the child has an EPSD&T within the first 30 days, please check with the child's FSW to plan for scheduling the child at these age-related time frames.

Another change... **EPSD&T DENTALS are now required beginning at age 1** instead of age 3! Feel free to discuss these changes with your child's FSW. In order to fit into your schedule, go ahead & schedule all of a child's EPSD&T's early.

**CORE Class Schedule
June through September 2010**



These classes are required for all resource parents in the first year following their PATH approval. All resource parents must receive this training and are only required to attend once per topic.

Class	Date and Times	Location
Cultural Awareness	SAT 8/21/10 9am to 12pm	Kingsport DCS • 707 North Eastman Rd • Kingsport
Positive Discipline	SAT 9/11/10 1pm to 4pm	Rogersville DCS • 4017 Highway 66 South, Ste 1 • Rogersville
Fostering Positive Behavior	SAT 9/25/10 9am to 12pm	Johnson City DCS • 2555 Plymouth Road • Johnson City
Working With Birth Parents	TUES 8/31/10 6pm to 9pm SAT 9/25/10 1pm to 4pm	Carter County DCS • 206 Cherokee Park Dr. • Elizabethton Johnson City DCS • 2555 Plymouth Road • Johnson City
Parenting the Sexually Abused Child	SAT 9/11/10 9am to 12pm	Rogersville DCS • 4017 Highway 66 S., Ste 1 • Rogersville
Working with The Education System	THURS 8/12/10 6pm to 8pm	Greeneville DCS • 130 Serral Drive • Greeneville

Elective Class Schedule

Engaging & Parenting Teens	SAT 8/21/10 1pm to 3pm	Kingsport DCS • 707 North Eastman Rd • Kingsport
Positive Discipline II	TUE 8/10/10 6pm to 9pm	Johnson City DCS • 2555 Plymouth Road • Johnson City

**REGISTER yourself by logging onto
www.tnrpt.org or call (423) 299-KIDS (5437)**

Please do not bring children to class due to the following reasons:

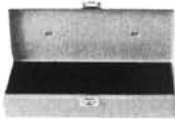
- Materials covered are not appropriate for children
- Childcare is not available
- Classes may be tiring for children due to length of the session & the time of the class



CPR/First Aid Class Schedule

This 4 hour awareness class will teach resource parents basic CPR and first aid skills that can sustain or save a life while professional emergency help is on the way. Resource parents will not be certified in CPR or first aid, but will meet the minimum requirements for DCS and will receive a certificate of participation. This class is required for all resource parents. Resource parents must receive this training every two years.

THURS	8.19.10	6pm to 10pm	Laughlin Memorial Hosp • 1420 Tusculum Blvd • Greeneville
MON	10.11.10	6pm to 10pm	Crossroads Christian Church • 1300 Suncrest Drive • Gray
SAT	10.23.10	1pm to 5pm	Blountville DCS • 2193 Feathers Chapel Rd • Blountville



Medication Administration Class Schedule

This 4-hour workshop will provide resource parents the knowledge base to safely and effectively administer medications to children in care. Resource parents will learn of the types of medications the children will likely receive and how to safely administer them. Major topics covered in this workshop range from safe storage, and disposal of medication to common errors in medication administration. This class is required for all resource parents. Resource parents must receive this training every two years.

TUES	8.17.10	6pm to 10pm	Greeneville DCS • 130 Serral Drive • Greeneville
MON	10.4.10	6pm to 10pm	Crossroads Christian Church • 1300 Suncrest Drive • Gray
SAT	10.23.10	9am to 1pm	Blountville DCS • 2193 Feathers Chapel Rd • Blountville

**To register yourself for any trainings,
please visit our new online training website**

www.tnrpt.org or

call (423) 299-KIDS (5437) and leave a message.

When calling, please be sure to give the names of the people in your household who will be attending, an email address (if you have one), phone numbers and the name, date and location of the class you wish to attend. You will receive a confirmation by phone or email within 2 business days. If you do not, please call again.

Contact your RPSCM with any training questions!

Board Payment Call-In Dates

1-800-470-7444

August 4th & 5th for the dates of July 16th through July 31st
August 23rd & 24th for the dates of August 1st through August 15th

Resource Parent Advocate

Jill Thompson

#423-290-8110 or jthompson@tnadvocate.org

EMERGENCY
After Hours/On-call #
1-877-54ABUSE
(1-877-542-2873)



****For
emergencies
after normal
business hours,
please use this
number ****

All Families Matter Hotline

1-866-327-9101

(You should receive a response to your call within 24 to 48 hours.)

Remember, please follow the chain of command and try to resolve any issues or concerns in the region first. If we do not know of a problem or concern, we cannot help find a solution.

Have you tried?

The child's Family Service Worker (FSW)?
Your Resource Parent Support Case Manager (RPSCM)?
The FSW's Team Leader?
Requested a child and family team meeting (CFTM)?
The FSW's Team Coordinator?
Lucretia Sanders, Deputy Regional Administrator?
Sherri Hale, Regional Administrator?

Poison Control Number: 1-800-222-1222

Please keep this number posted and handy in the event of an emergency.

**Placement Specialists, Permanency Specialists, &
Resource Parent Support Case Managers
Phone Numbers & Locations**

Carter County Main Office #423-547-5814

Sheila Woods, RPSCM - Carter & Johnson #423-547-3981 Sheila.Woods@tn.gov

Sullivan County - Blountville Main office #423-279-1460

Karen Keck, Permanency Specialist #423-279-1956 Karen.Keck@tn.gov

Shannon Wood, Permanency Specialist #423-279-1947 Shannon.Wood@tn.gov

Hawkins County Office Main office #423-272-6479

Sandra Voiles, RPSCM - Hawkins & Hancock #423-272-6479, ext#102 Sandra.Voiles@tn.gov

Rebecca Fletcher, RPSCM - Greene #423-272-6479, ext#120 Rebecca.Fletcher@tn.gov

Sullivan County - Kingsport Office Main office #423-857-1220

Vanessa Addington, RPSCM #423-857-1228 Vanessa.Addington@tn.gov

Sara Britt, Placement Specialist #423-857-1282 Sara.Britt@tn.gov

Josh Price, Placement Specialist #423-857-1280 Joshua.Price@tn.gov

Marsha Musick, Permanency Specialist #423-857-1229 Marsha.L.Musick@tn.gov

Greene County Office Main office # 423-787-2550

Rebecca Fletcher, RPSCM #423-787-2550 Rebecca.Fletcher@tn.gov

Or Hawkins County Office #423-272-6479, ext#112

Washington County - Regional Office

Annex Main Office

#423-854-5220

Lora Anderson

Adoption Team Leader

#423-979-5231

Lora.Anderson@tn.gov

Tammy Arrowood, Permanency

Specialist, #423-979-5247

Tammy.Arrowood@tn.gov

Lisa Larimer, Permanency

Specialist #423-979-5246

Lisa.Larimer@tn.gov

Jamie Steele, Kinship Coordinator

#423-979-5273

Jamie.X.Steele@tn.gov

Washington County Office - Johnson City

Main Office #423-854-5311

Erin Beese, Resource Parent Support Team Leader

#423-854-5029 Erin.Beese@tn.gov

Patty Buckner, RPSCM - Sullivan

#423-854-5022 Patty.Buckner@tn.gov

Christi Gerlach, RPSCM - Washington & Unicoi

#423-854-5058 Christi.Gerlach@tn.gov

Judy Hatley, Placement Specialist

#423-854-5024 Judy.Hatley@tn.gov

Chris Johnson, Team Coordinator

#423-854-5125 Chris.Johnson@tn.gov

Kristin McKee-Ayers, RPSCM - Washington & Unicoi

#423-854-5023 Kristen.McKee-Ayers@tn.gov

Jennifer New, Placement Specialist

#423-854-5056 Jennifer.New@tn.gov

Scott Overbey, Placement Services Division Team Leader

#423-854-5054 Scott.Overbey@tn.gov

What To Do When You Need Respite

Please call your Family Service Worker (FSW), Resource Parent Support Case Manager (RPSCM), or the Placement Service Case Manager for your county when you need respite to be found for the child(ren) you are fostering. For any respite you must inform the child's FSW of the respite plans seven days prior to the date of respite.

Resource homes have two days per month built into their monthly board payment to cover the respite expense. You may use a trusted family member or friend for respite. If another resource home is needed for respite then the current resource home must pay the rate of \$25.00 per day per child to the home doing the respite. Preferably, the payment needs to occur at the time of respite to allow for the other resource home to have the financial funds to utilize for that child(ren) during the time of respite. If this does not occur, whether you are providing respite or needing respite, the issue of payment should be addressed with the other resource home.

Permission must be granted if respite is needed beyond fourteen days. If the child will be on respite for more than 72 hours, the respite should be discussed in a Child and Family Team meeting (CFTM) setting to ensure all parties aware of the respite. If you need respite, please allow for time for the respite family to be found by placement; therefore, if you need respite please request it at least seven days in advance.

Tips for a smooth respite:

- Make a list of emergency contact numbers for the respite family.
- Be sure to let the respite family know of any planned phone calls, visits, or appointments.
- Make sure the respite family has the child's identifying information, such as a social security number and birth date.



Non-Custodial Respite Invoice

Dates of Respite: _____

Child's Name: _____

Child's Date of Birth: _____

Respite Rate of Pay: \$ _____

Total Amount Due: \$ _____

DCS Home Private Provider Home Agency: _____

Remit Payment to:

Resource Parent Name: _____

Resource Parent SSN: _____

Resource Parent Address (Check will be mailed to this address):

Resource Parent Signature: _____

Submit invoice to (mail or fax):

Northeast Tennessee Dept. of Children's Services
2257 Plymouth Road, Johnson City, TN 37601
Fax Number (423) 979- 6375
Attn: Mary Reed



Department of Children's Services
2555 Plymouth Road
Johnson City, TN 37601
(423) 854-5311



School Supplies

Be sure to ask your child's Family Service Worker (FSW) if they know of a program that hands out school supplies. Some counties have programs that give backpacks to children. Foster children are also eligible for the free school lunch program.



School Registration

Remember to make arrangements with your child's Family Service Worker (FSW) if the child will be attending a different school from last year. Most schools require the DCS worker to register the child for school; however, it is strongly recommended and encouraged for the resource parent to meet the DCS worker to help complete the paperwork and pick up the needed information.